

NEIGHBOURHOOD FUND: ANNUAL MONITORING FORM

Town and Parish Councils must produce an **Annual Monitoring Form** on CIL receipts and expenditure for each financial year following receipt of CIL funding. The **Annual Monitoring Form** must be received by Shropshire Council no later than the 30th September of each year, regardless of whether any funds have been allocated or spent. If this form is not returned then it will be assumed that there has been **no expenditure**.

Section 1. Town or Parish Council Details	
Town or Parish Council:	Myddle, Broughton and Harmer Hill Parish Council
Place Plan Area:	Wem
Financial Year:	2024 – 2025

Section 2. Contact Details – Project Manager	
Name:	Mr. Jack Wilson
Organisation:	Myddle, Broughton & Harmer Hill Parish Council
Email Address:	myddlebroughtonclerk@talktalk.net
Phone Number:	01743 236810
Address and Postcode:	6, Primrose Drive, Sutton Park, Shrewsbury SY3 7TP

Section 3. Infrastructure Project Funding – Per Financial Year					
	CIL funds received ¹	Total CIL funds available ²	CIL funds allocated ³	CIL funds spent ⁴	CIL funds retained ⁵
Neighbourhood Fund:	£ Nil	£2,352.00	£2,352.00	£2,352.00	£NIL
Strategic Fund:	£	£	£	£	£
Local Fund:	£	£	£	£	£
Total CIL Fund:	£	£2,352.00	£2,352.00	£2,352.00	£NIL

¹ CIL funds received within the financial year.

² Total CIL funds available, including funds retained from previous financial years.

³ CIL funds allocated to a project

⁴ CIL funds spend on a project within the financial year.

⁵ CIL funds retained for spend in a subsequent financial year.

Please Note: If Neighbourhood Funds are not used to support development as specified within this Guidance, or within five years of receipt, Shropshire Council can require repayment of the monies.

Section 4. Summary of Expenditure – Projects Allocated, Implemented or Completed using CIL funds	
Project 1:	Purchase and Erection of 'Welcome To' signs in Myddle and Harmer Hill
Project 2:	
Project 3:	
Project 4:	

Section 5. Signed – Off		
Town or Parish Clerk	J. Wilson	Date: 05/03/2025
Town or Parish Chair	C. Ruck	Date: 05/03/2025
Shropshire Councillor:	B. Williams	Date: 05/03/2025